

## PUBLIC NOTICE

The City of Thornton is requesting qualification based proposals from engineering firms for engineering services for a project intending to seek funding under the Community Development Block Grant (CDBG) program through the Iowa Economic Development Authority (IEDA).

The City is requesting qualification based proposals from engineering firms for providing information and assisting NIACOG staff with the application submittal, preliminary/final design and project management if the City is awarded CDBG funds.

The City is intending to submit an application based on a previously completed engineering report that identified various improvements needed for the municipal water system. As the Plan has already been completed, preliminary services will include providing information and assistance to NIACOG staff to prepare a Community Development Block Grant (CDBG) funding application.

Exact project specifications will be determined through final design and specifications. The firm selected shall be the firm for the entire project if each phase of negotiated contract terms are satisfactory to the City and the selected firm.

The proposed project includes

All services related to the project development and completion including, but not limited to application assistance, design, survey, construction management and inspection services or other services not specified, but as necessary for project completion as recommended.

Proposals to the City of Thornton should include the minimum information:

- Description of experience with IEDA's CDBG program
- Description of similar projects the firm has successfully completed
- Description of organizational capacity to complete all necessary activities, including resumes of all employees who will be or may be assigned to this project.
- Description of the anticipated timeframe necessary to complete activities
- References from previous clients of related work within the past five years
- Description of the firm's errors and omissions coverage, including amount of coverage

Said Proposal must be received no later than 12:00 p.m., (Noon), Thursday, October 1, 2020. Seven (7) copies of Proposals should be submitted to the City at the address below.

If you have questions, feel free to contact the City Clerk, City of Thornton, 404 Main Street, PO Box 88, Thornton, IA 50479. You may contact the City Clerk with questions at (641) 998-2415, or email at [cityclerk@thornton-iowa.com](mailto:cityclerk@thornton-iowa.com), or Chris Diggins at NIACOG (641) 423-0491 Ext. 15.