**CITY OF THORNTON – JUNE 25, 2018 – 6:30 P.M. – CITY HALL**

The Thornton City Council met in special session on the above date and time with Mayor Mike Jensen calling the meeting to order. Council members present: Betty Jensen, Michael Younge, Randall Bohman, Rob Duff and Roger Engebretson.

The purpose of the meeting was to accept the written resignation of City Clerk Michelle Duff. Engebretson made a motion to accept the resignation pending she remains on payroll through July to honor her vacation hours she has earned. Younge seconded. Jensen aye, Younge aye, Bohman aye, Engebretson aye, Duff abstained due to conflict of interest, motion carried.

The Clerk requested a review of the financials by an accountant prior to her leaving.

Discussion on the process of hiring a new City Clerk was made, along with hours and wages. Jensen made a motion to advertise with the Globe Gazette, Belmond Reminder and Mid-American Publishing. Engebretson seconded, all ayes, motion carried.

Younge made a motion to adjourn. Engebretson seconded, motion carried.

Minutes taken by member Bohman.

Michelle Duff, Thornton City Clerk

Mike Jensen, Mayor of Thornton